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KEVIN HUFFMAN
COMMISSIONER

MEMORANDUM

TO: Career and Technical Education Directors

FROM: Marty Willis, Director of Accountability

DATE: February 24, 2012

RE: **Reporting Secondary Placement for 2011- 2012 School Year**

The 2008-2009 school year was the first time for Perkins IV to report all eight core indicators to the Office of Vocational and Adult Education (OVAE). Per the requirements for Core Indicator 5S1, Secondary Placement of *Perkins IV, the Carl D. Perkins Career and Technical Act of 2006*, we will be conducting 2011-2012 follow-up surveys on concentrators who graduated in the 2010-2011 school year.

Perkins IV currently defines a concentrator as a CTE student who has earned three (3) or more credits in a program area. Though the new adoption of graduation rate calculation in the 2010-2011 school year was based on the 2007 cohort groups (entering 9th grade in year 2007), the target group for this follow-up survey are still the Perkins IV concentrators who are identified by LEAs and left the high school in 2010-2011 school year, that means, all graduates including early and delayed graduations with regular and special education diploma.

Promoting the college going rate is one of the focuses of TN First To The Top. The post-secondary institution information as well as the earnings of the employed CTE graduated concentrators are added into the survey and would become the essential data for secondary placement of CTE.

Please follow the guidelines, survey ALL identified Perkins IV concentrators, report to the State the survey results, and generate the follow-up report from *eTIGER*.

The timeline for secondary placement data reporting is as follows:

- State web site link:
<http://www.tennessee.gov/education/cte/ad/tiger/tigersec1112.shtml> will be available to school systems (guidelines, survey instructions and forms, and timeline) - February 24, 2012
- LEA Survey in Progress: March - April 1, 2012
- LEA Data Collection and Report: March - April 30, 2012
- Survey Results Verification and Approval: by May 15, 2012

Thank you for your continued cooperation as we work to document our successes in Career and Technical Education in Tennessee. If you have questions, please contact your Field Service Center Consultant or the CTE Division at the State Department.

MW: LL